Club Captain - Peacehaven and Telscombe Bowls Club

Position Title:
Club Captain

Reports To:
Club Committee / Club Membership

Term of Office:
Typically one year, renewable by election at the Bowls End of Season Meeting

Purpose of the Role:
The Club Captain provides leadership and coordination for the playing activities of the club (Outdoors, April to October) and any indoor games during winter excluding short mat. They act as the link between members, teams, and the committee—promoting new members, participation, sportsmanship, and a positive club culture. The Captain plays an important role in ensuring smooth running of matches, events, and player development throughout the season. Sits on and reports to the Management Committee.

Skills and Qualities:

- Strong leadership and interpersonal skills
- Good communication and organisational abilities
- Enthusiastic, approachable, and fair-minded
- Knowledge of lawn bowls rules, etiquette, and club operations
- Ability to motivate and support volunteers and players
- General computer skills

Key Responsibilities:
Leadership & Representation

- Is Chair of the Bowls Committee
- Serve as the figurehead for the club's playing members and represent them on the management committee.
- Foster team spirit, inclusion, and respect both on and off the green.
- Lead by example in behaviour, sportsmanship, and commitment to the club.

Team Management

- Oversee team selection in consultation with Vice Captains and others.
- Ensure teams are organised and notified for all matches and competitions.
- Support new and existing players, encouraging development and participation.

Match and Event Coordination

- Work with the Match Secretary to coordinate fixtures, competitions, and social bowls events.
- Arranges regular recruitment activities
- Ensure the smooth running of match days, including rinks, equipment, and scorecards.
- Work with the Greenkeeper to ensure greens are ready for play.

- Organise external league and county level competitions, coordinating with Fixtures and Bowls Secretaries.
- Organise the various club events, Pairs Day, Triples Day, and any others that are planned.
- Organise County and other events arranged at the Club, coordinating with the organiser, Club catering team, Greenkeeper, Vice Captains and members.
- Organise the annual presentation of awards coordinating with the Competitions Secretary (Short Mat and Bowls), the President and the Vice Captains.

Communication

- Act as a point of contact between players and the committee.
- Communicate clearly with members about team selections, match details, and club events.
- Support promotion of club activities through newsletters, noticeboards, or social media etc.

Club Development

- Encourage and promote recruitment and retention of players across all ages and abilities.
- Promote a positive club image in the local bowls community.
- Provide input to the committee on playing matters and future club development.

Time Commitment:

- Attendance at regular matches, competitions, county and club events during the season
- Participation in monthly committee meetings as required
- Approx. 8-10 hours per week during peak season

Support and Training:

- Supported by the Vice Captains, Club Committee Bowls Secretary and Match Secretary
- Handover guidance from the outgoing Club Captain
- Access to regional bowls association resources and training

Benefits:

- Opportunity to lead and shape the playing culture of the club
- Develop leadership and organisational skills
- Contribute to a welcoming, community-focused sporting environment