County Representatives - Peacehaven and Telscombe Bowls Club

Position Title:
County Representative

Reports To:
Bowls Committee / Club Captain / Membership

Term of Office:
Typically one year, renewable by election at the Bowls End of Season Meeting

Purpose of the Role:
The County Representative serves as the club's official link with the county bowls association. This role ensures that the club is represented in county-level meetings, competitions, and decision-making, while keeping the club informed of relevant developments, regulations, and opportunities. The County Rep promotes communication, compliance, and collaboration between the club and the wider bowls community.

Skills and Qualities:
- Good communication and interpersonal skills
- Knowledge of bowls rules, competitions, and county structures
- Ability to represent the club diplomatically and effectively
- Organised and reliable with the ability to manage correspondence and records
- Approachable and respected by club members

Benefits:
- Play a key role in linking the club with the wider bowls community
- Gain insight into county-level bowls operations and decision-making

Key Responsibilities:
Representation
- Represent the club at county bowls association meetings, events, and forums.
- Attend county AGM, committee meetings, and other official gatherings as required.

Communication
- Keep the club committee and members informed of county decisions, rule changes, competitions, and initiatives.
- Provide timely updates on county correspondence, notices, and opportunities.
- Serve as a point of contact between the club and the county association.

Competition and Event Liaison
- Support the organisation and entry of club teams and individuals in county competitions.
- Liaise with the Competition Secretary, Match Secretary, and Club Captain regarding county fixtures and events.

Advisory Role

- Advise the committee on county policies, opportunities, and requirements.
- Provide guidance to members regarding eligibility, county selection processes, and competition participation.

Record-Keeping and Reporting

- Report back to the club committee and AGM on county activities, competitions, and relevant initiatives.
- Help ensure club compliance with county requirements for affiliation, membership, and competitions.

Time Commitment:

- Attendance at county meetings, events, and relevant club meetings
- Approx. 4-hours per month on average, with additional commitment during county competition season

Support and Training:

- Supported by the Club Committee, Captain, and Secretary
- Handover guidance from the outgoing County Representative (if applicable)
- Access to guidance, documentation, and support from the county association